



# SOUTHWEST CORRUGATED, INC.

8389 KEMPWOOD DRIVE • HOUSTON, TX 77055-1031  
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www.southwestcorrugated.com

## WAREHOUSE AGREEMENT FORM

CUSTOMER \_\_\_\_\_ SALES PERSON \_\_\_\_\_

Applicable items must be attached with full description of all products including quantities.

A one month of historic usage or you may issue specific written instructions if more than a month supply of products are needed to be stocked.

All items which do not turn in sixty (60) days or have had no activity in forty five (45) days will be considered slow moving. Slow moving inventory will be handled by the following procedures:

- Ninety (90) Days Maximum – A written notice will be sent to the customer on the 60<sup>th</sup> day stating that the products in the warehouse have had no activity. All of the slow moving items will be billed to the customer and the customer will give instructions for delivery of all slow moving products.

No items will be inventoried in the warehouse without a signed warehouse agreement by both parties.

This agreement shall continue from year to year unless terminated by either party upon thirty (30) days prior written notice. Upon notice of termination, the customer will be invoiced for all items in the warehouse. The customer will be extended an additional sixty (60) days total in which all inventoried quantities will be delivered as instructed by the customer.

I/We have read and agree to the terms and conditions outlined in this policy.

Southwest Corrugated, Inc.

\_\_\_\_\_  
Sales Representative

Dated: \_\_\_\_\_

\_\_\_\_\_  
Customer Account Name

\_\_\_\_\_  
Signed By

\_\_\_\_\_  
Title

Dated: \_\_\_\_\_